

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

1. Details of the Institution

1.1 Name of the Institution

UNION CHRISTIAN TRAINING COLLEGE

1.2 Address Line 1

107, NETAJI ROAD

Address Line 2

City/Town

BERHAMPORE

State

WEST BENGAL

Pin Code

742101

Institution e-mail address

principaluctc@rediffmail.com

Contact Nos.

03482-250254

Name of the Head of the Institution:

DR. SASIM KABIRAJ THAKUR

Tel. No. with STD Code:

03482-250254

Mobile:

+91-9932886234

Name of the IQAC Co-ordinator:

DR ANIRUDDHA CHAKRABORTY

Mobile:

+91-9434115809

IQAC e-mail address:

ani.c1234@rediffmail

1.3 NAAC Track ID (For ex. MHCOCN 18879)

WBCOTE13887

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/49/A&A/42 DATED 15-06-2009 (B.Ed)
EC/49/A&A/43 DATED 15-06-2009 (B.P.Ed)

1.5 Website address:

www.uctcollege.org

Web-link of the AQAR:

http://www.uctcollege.org/download/pdf/AQAR_UCTC.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.72 (B.Ed) & 2.55 (B.P.Ed)	2009	2014
2	2 nd Cycle				

3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

12/09/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. **AQAR 2009-10 submitted to NAAC on 19/08/2011**
- ii. **AQAR 2010-11 submitted to NAAC on 19/08/2011**
- iii. **AQAR 2011-12 submitted to NAAC on 23/08/2012**
- iv. **AQAR 2012-13 submitted to NAAC on 11/08/2013**
- v. **AQAR 2013-14 submitted to NAAC on 17.02.2015**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF KALYANI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

03

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

16

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders:

No.

01

Faculty

03

Non-Teaching Staff

01

Students

03

Alumni

01

Others

01

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

RS.3,00,000

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

1

International

National

State

Institution Level

¥

(ii) Themes

Workshop on internship on teacher education

2.14 Significant Activities and contributions made by IQAC

Preparation of PBAS, CAS of Faculty ,Feedback taken hm

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Provide best effort to Teaching learning	Reflection is found on University result of the students -100% pass out in 2015 result of University
Value based education	
Total development	
Enhance co scholastic skills	

* Attach the Academic Calendar of the year as Annexure.



2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- **Formulates College Research Committee**
- **Meets Practice teaching Schools Heads**
- **Plan for open stage**

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	02	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	02	0	0	0
Interdisciplinary		0		
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

SYLLABI RESTUCTURED AS PER NCTE GUIDELINE,2014 for two years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

ODL-B.ED AND ODL D.EL.ED.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	20			1 Principal

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	01							00	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

2

05

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	20	01
Presented papers	05	11	
Resource Persons	02	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT based Teaching Learning

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) 00

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 06 02 21

2.10 Average percentage of attendance of students 98%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	200		99.95	.5		100
B.P.Ed	50		92	08		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Face to face feedback is taken by IQAC

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	01
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
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Administrative Staff	17	02	00	00
Technical Staff	01	01	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC formulates College Research Committee

3.2 Details regarding major projects: NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	04		01
Outlay in Rs. Lakhs	250000	1000000		250000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	14	
Non-Peer Review Journals		04	
e-Journals		02	
Conference proceedings		11	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	18 months	UGC	10,00,000	6,80,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
 organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 0 State level 0
National level 0 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 0
National level 0 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0
National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0
National level 0 International level 0

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Platinum Jubilee Celebration
- Institution –Practice teaching School interaction
- Consciousness programme on proper savings by BANK OF BARODA

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.20 acre	0	-	5.20 acre
Class rooms	09	01	State	09
Laboratories	08	0		08
Seminar Halls	01	0		01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	2	2	COLLEGE	2
Value of the equipment purchased during the year (Rs. in Lakhs)	2	2	COLLEGE	2
Others				

4.2 Computerization of administration and library

Finance and Library section is fully computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16002		1268	160000	16002	160000
Reference Books	494		34		528	
e-Books	0				0	
Journals	21		0		21	
e-Journals	3370		0		3370	
Digital Database	0		0		0	
CD & Video	22		0		22	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	01	16	0	0	01	02	
Added	01	01	0	02	01	0	0	
Total	31	01	16	02	01	01	02	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

00

4.6 Amount spent on maintenance in lakhs :

i) ICT	35,000
ii) Campus Infrastructure and facilities	15,00,000
iii) Equipments	29,000
iv) Others	11,000
Total :	15,75,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC organizes social awareness interaction with the student teachers

5.2 Efforts made by the institution for tracking the progression

0

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
250			

(b) No. of students outside the state

01

(c) No. of international students

0

Men	No	%	Women	No	%
	150	60.2		95	37.8

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
126	55	17	46	06	250	116	55	17	56	06	250

Demand ratio **1:7**

Dropout % **0**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

SSC TET
NET-SET

09

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="02"/>	SET/SLET	<input type="text" value="07"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Such mechanism is not followed

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
0	0	0	0	

5.8 Details of gender sensitization programmes

NA

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	06	10000
Financial support from government	72	7,20,000
Financial support from other sources	30	56,500
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NO_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Liaison, Learning, Learning, Leadership, Luculence

Mission: Pedagogical excellence, teaching through dedication, Promote ideal moral character, democratic decision making, solidarity of mankind, systemization of academic lacuna

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Followed University Curriculum

6.3.2 Teaching and Learning

ICT based
Face to Face interaction

6.3.3 Examination and Evaluation

As per University schedule and syllabus

6.3.4 Research and Development

UGC funded MRP, books and journal publication

6.3.5 Library, ICT and physical infrastructure / instrumentation

New books and journals, ejournal, Laboratory equipments

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

00

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

As per merit list

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Through Student Aids fund

6.5 Total corpus fund generated

00

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	State
Administrative	Yes	Govt.		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Encourages top ranking students by felicitation

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Tree plantation**
- **Gardening**
- **Everyday Campus cleaning**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

ODL mode B.Ed AND D.EL.ED course ha been initiated a per GOVT order

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Atomization of Library has been done
Safe drinking water plantation
CCTV surveillance

7.3 Give two Best Practices of the institution

College Field are given to various stake holders for sports and games
Our multipurpose hall is also used for different cultural and social activities by the neighbourhood schools and associations

7.4 Contribution to environmental awareness / protection

- **Tree plantation**
- **Gardening**
- **Everyday Campus cleaning**
- **Seminar performed by the student teachers regarding environmental awareness**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- **Qualified Faculty**
- **Updated Curriculum**
- **Faculty-Student teacher interface**
- **Enriched Library**
- **Well-equipped Laboratories**
- **Sound Infrastructure**
- **Consistent excellent Academic output**
- **Well-built Alumni Association**
- **Fine tuning with practice teaching school**
- **Transparent admission procedure**

Weakness:

- **Lack of Smart classroom facility**
- **No good auditorium**

8. Plans of institution for next year

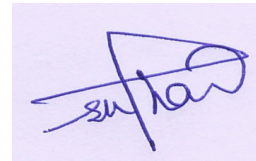
- Online admission
- Laboratory development
- Infrastructural development
- e-book facility
- Digitalized SAR Submission facility

Name: **Dr. Aniruddha Chakraborty**

Name: **Dr. Sasim Kabiraj Thakur**



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Annexure -1

ACADEMIC CALENDER: 2014-15

Month	Day of	Programme(s)	Remarks
July	16 th	Commencement of the Session.	
August	15 th	Independence Day.*	Observation
	20 th	Talent Search.	By the College
	27 th	Formation of Co-curricular Committee.	
September	5 th	Teacher's Day & Inter Section Foot Ball Match.	
	11 th	Picnic at Murshidabad.	
	20 th & 21 th	UGC Sponsored 1 st Seminar on Physical Education.	Two Day's
October	8 th	Sharod Utsav.	
November	19 th	One Day Tour.	If Possible
	3 rd Week	UGC Sponsored 2 nd Seminar	
December	1 st Week	UGC Sponsored 3 rd Seminar	
	14 th	Cultural Competition.	
	19 th	Christmas Celebration.	
January	From 2 nd Week	Practice Teaching.	
	23 rd	Netaji's Birthday.	

	26 th (Sunday)	Republic Day. *	Observation
February	2 nd Week	Indoor Games.	
	14 th	Annual Sports.	
	18 th - 28 th	Final Teaching	
	21 st	Antarjatik Matri Bhasha Divas.*	Observation
March	7 th	Closing Ceremony of Platinum Jubilee Programme and Cultural Prog. At Rabindrasadan.	By the College
	8 th	College Foundation Day & Re-union Programme	By the Alumni
April	1 st Week	Test Examination	
	2 nd Week	Annual Social Programme.	
May	(25 th Bai shakh)	Rabindra-Jayanti Programme.*	Observation
	2 nd Week	Final Practical Examination (All) of the University of Kalyani.	
June		Final Examination of the University of Kalyani.	

*Observation Day. N.B. Teachers are requested to be present on at least two Observation days.

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Signature of the Principal

(Dr. Sasim Kabiraj Thakur)

